

POLTAVA UNIVERSITY OF ECONOMICS AND TRADE

Educational and Scientific Institute of Full-time study
Accounting and auditing chair

SYLLABUS
academic discipline
«Management accounting (English language)»
2021-2022 academic year

Course and semester of study	3 course, 5 semester; 4 course, 7 semester
Educational program / specialization	«Marketing», «Management», «Hotel and restaurant business»
Specialty	075 «Marketing», 073 «Management», 241 «Hotel and restaurant business»
Branch of knowledge	07 - Management and administration
Degree of higher education	bachelor

Name of the employee who teaches this discipline,
scientific degree and academic title,
position

Prokhar Nataliia Viktorivna
PhD in Economics, Associate Professor
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Schedule	http://schedule.puet.edu.ua/
Consultations	full-time: http://www.buhoblic.puet.edu.ua/forstdz.php online: by e-mail, mon-fri, 10.00-17.00
Distance course page	https://el.puet.edu.ua/

Description of the discipline

The purpose of studying the discipline	Providing knowledge and skills of organization and methods of management accounting and costing of products, its improvement and application in the practical work of business entities.
Continuance	5 ECTS credits / 150 hours (lectures 20 hours, practical classes 40 hours, independent work 90 hours).
Forms and methods of studying	Lectures and practical classes in the classroom, independent work outside the schedule.
Current and final control system	Current control: performance of educational tasks; performing tasks of independent work; testing; current module work. Final control: test.
Basic knowledge	Basic knowledge of management and financial accounting.
Language of studying	English language.

List of competencies in the discipline, program learning outcomes

Program learning outcomes	Competences that must be mastered by the applicant
<ul style="list-style-type: none"> •Form and analyze financial, management, tax and statistical reporting of enterprises and correctly interpret the information obtained for management decisions (PR04); •Understand the organizational and economic mechanism of enterprise management and 	<ul style="list-style-type: none"> • Ability to learn and master modern knowledge (GC01); • Ability to abstract thinking, analysis and synthesis (GC02); • Ability to work in a team (GC03); • Ability to work autonomously (GC04);

<p>evaluate the effectiveness of decision-making using accounting and analytical information (PR08);</p> <ul style="list-style-type: none"> • Be able to work both independently and in a team, show leadership qualities and responsibility in work, adhere to ethical principles, respect individual and cultural diversity (PR17); • Analyze the development of accounting systems, models and methods at the national and international levels in order to justify the feasibility of their introduction in the enterprise (PR18). 	<ul style="list-style-type: none"> • Ability to act on the basis of ethical considerations (motives) (GC06); • Ability to be critical and self-critical (GC07); • Knowledge and understanding of the subject area and understanding of professional activity (GC08); • Ability to communicate in a foreign language (GC10); • Skills in using modern information systems and communication technologies (GC11); • Ability to conduct research at the appropriate level (GC13). • Use mathematical tools to study socio-economic processes, solving applied problems in the field of accounting, analysis, control, audit, taxation (SC02); • Ability to display information about business transactions of business entities in financial and management accounting, their systematization, generalization in reporting and interpretation to meet the information needs of decision makers (SC03); • Apply knowledge of law and tax law in the practice of business entities (SC04); • Conduct an analysis of the economic activity of the enterprise and financial analysis in order to make management decisions (SC05); • Carry out accounting procedures using specialized information systems and computer technology (SC06); • Identify and assess the risks of failure to achieve management objectives of the entity, non-compliance with legislation and regulation, inaccuracy of reporting, preservation and use of its resources (SC08); • Ability to apply ethical principles in the performance of professional duties (SC10).
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Thematic plan of the discipline

Theme	Type of work	Tasks of independent work
Module 1. Theoretical and methodological foundations of management accounting		
Theme 1. The nature and purpose of management accounting	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 2. Cost classification	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 3. Cost behavior	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing; current module work	Perform tasks for independent work

Theme	Type of work	Tasks of independent work
Module 2. Methods of cost accounting and costing		
Theme 4. Material costs	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 5. Labor costs	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 6. Overheads and absorption	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 7. Marginal and absorption costing	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 8. Process costing	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 9. Budgeting	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 10. Standard costing	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 11. Cost-volume-profit (CVP) analysis	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing	Perform tasks for independent work
Theme 12. Relevant costing and decision-making	Attending classes; homework protection; discussion of lesson material; performance of educational tasks; tasks of independent work; testing; current module work	Perform tasks for independent work

Information sources

1. Horngren, Charles T., Cost accounting: a managerial emphasis / Charles T. Horngren, Srikant M. Datar, Madhav V. Rajan. -- 14th ed. p. cm.
2. Drury Colin. Management and cost accounting. Cengage learning emea, 2007. –775 p.
3. Boyd Ken. Cost Accounting For Dummies ® Published by John Wiley & Sons. [Electronic resource]. – Access mode : Inc.https://www.academia.edu/23292423/Cost_Accounting_For_Dummies_-_Boyd_Kenneth.
4. Bhimani Alnoor. Management and cost accounting. [Electronic resource]. – Access mode: https://www.academia.edu/9421043/Alnoor_Bhimani_Management_and_cost_accounting.
5. Carl S. Warren, James M. Reeve, Jonathan E. Duchac. Financial and managerial accounting [Electronic resource]. - 14th ed. p. cm.

6. Fomina O. Trading enterprise management reporting system / O. Fomina // Herald KNTEU. – 2014. – № 6. – S. 37–45.
7. Global Management Accounting Principles – 2014 [Electronic resource]. – Access mode: www.glavbukh.ruCokins G.
8. Top 7 Trends in Management Accounting. P. 1 / Gary Cokins // Strategic finance. – 2013. – № 12. – P. 21–29. [Electronic resource]. – Access mode: <https://sfmagazine.com/wp-content/uploads/sfarchive/2013/12/Top-7-Trends-in-Management-Accounting.pdf>.
9. Hilton Ronald W. Managerial Accounting / Hilton Ronald W. — 4th ed .- Boston :Irwin/McGraw-Hill, 1999. – 816 p.
10. Karpenko O. Responsibility Accounting as Strength of Management Accounting / O. Karpenko, D. Karpenko // Ovidius University Annals. Economic Sciences. Volume XIII, Issue 2. – Constanta, 2013. – P. 610 – 615.

Course software

- Microsoft Office software package.
- Accounting service Oblik SAAS.

Discipline study and assessment policy

- Policy on deadlines and rescheduling: tasks that are submitted in violation of deadlines without good reason are rated lower (75% of the possible maximum number of points per activity). Relocation of modules takes place with the permission of the lead teacher if there are good reasons (for example, hospital).
- Academic Integrity Policy: write-offs during current modular work and testing are prohibited (including using mobile devices). Mobile devices are allowed to be used only during online testing and preparation of practical tasks during the lesson.
- Attendance policy: class attendance is a mandatory component. For objective reasons (for example, illness, employment, internship) training can take place online (Moodle) in consultation with the lead teacher.
- Policy of enrollment in non-formal education:: <http://puet.edu.ua/uk/publiczna-informaciya>.

Evaluation

The final grade for the study of the discipline is calculated through the current assessment and final testing

Type of work	Maximum number of points
Module 1 (themes 1-3): performance of educational tasks (5 points); tasks of independent work (5 points); testing (5 points); current module work (15 points)	30
Module 2 (themes 4-12): performance of educational tasks (20 points); tasks of independent work (20 points); testing (15 points); current module work (15 points)	70
Total	100

Scale of assessment of applicants for higher education based on the results of studying the discipline

The sum of points for all types of educational activities	ECTS scale score	Score on a national scale
90-100	A	Perfectly
82-89	B	Very good
74-81	C	Fine
64-73	D	Satisfactorily
60-63	E	Satisfactory enough

The sum of points for all types of educational activities	ECTS scale score	Score on a national scale
35-59	FX	Unsatisfactory with the possibility of reassembly
0-34	F	Unsatisfactory with compulsory re-study of the discipline